



TRADITIONAL LEARNING ACADEMY ONLINE

F. (RE)ENROLMENT AGREEMENT (please retain this section for your records)

By (re)enrolling your child(ren)* with TLA Online, you agree to the following terms and conditions:

1. Your child(ren)'s educational program(s) must meet the learning outcomes as articulated by the Ministry of Education and that you may need to supplement your resources where necessary to comply (with the exception of accommodations for students who need to have a modified or adapted programs, for whom Individualised Educational Plans – IEP, will be developed);
2. Our teachers are responsible for the learning program, and will collaborate with you to develop your child(ren)'s student learning plan(s), including course outlines, description of instructional strategies and program implementation;
3. You and your child(ren) must meet with our teacher on at least three occasions during the school year. You agree to facilitate the meetings in your home and/or a TLA facility (or by electronic means where distance is too great);
4. A log of each child's progress must be submitted **weekly** to the home teacher (and to the specialist teachers where appropriate) through our School at Home website or by email with attachments if necessary. Lack of logs for three consecutive weeks may result in removal from the program, and placement of the student as a homeschooler. *Lack of communication with the teacher and/or lack of evidence of adequate academic effort could result in delayed approval or payments for expenditures.*
5. Your child(ren)'s educational progress must be assessed by our teachers and reported on a regular basis, which will require you to support and assist with the gathering, recording and/or documentation of student achievement through tests, work samples and maintenance of a portfolio;
6. Your child(ren) will undertake standardized testing, which includes voluntary participation in the Canadian Test of Basic Skills, and **mandatory** participation in the Ministry Foundation Skills Assessment (FSAs) in Grades 4 and 7 and required Provincial Examinations for Grades 10, 11 and 12.
7. Your child(ren) must have regular access to a computer, printer and internet connectivity;
8. One parent must be at home during the school day throughout the year, this requirement includes students in the Graduation Program (Grades 10-12);
9. TLA cannot reimburse you for resources you purchase directly. TLA can be invoiced or will purchase resources on your behalf, providing they are necessary for the implementation of your child's learning program. Learning Resource Policies are available online at www.schoolthoma.ca.
Please note the following dates as outlined in the Learning Resources Policies:
 - Deadline for spending the allocated amount per student is MAY 31st. ALL invoices must be received in our office by JUNE 15th.
 - NO lessons or activities will be covered between JUNE 30 – OCTOBER 1st. (TLA will not pay for September lessons)
 - 50% of the allotment can be spent between JUNE 1st – OCTOBER 1st. the remaining 50% between OCTOBER 1st and MAY 31st.
10. Non-consumable resources for Grades 8 to 12 purchased by TLA remain the property of TLA and must be returned at the end of the school year. It will be assumed that you wish to purchase items not returned by July 5, and that you agree to pay by credit card or invoice 50% of the original cost of the item(s) kept.
11. You are responsible for the safety and security of all school materials and borrowed equipment and are required to pay for any returned items that are damaged beyond normal wear and tear.
12. You are required to repay TLA for any goods/services which do not meet program requirements, and for which TLA has paid the provider. You further agree to repay all or part of the total amount paid on your behalf if your child(ren) are withdrawn from the program at any time during the school year, or if TLA is committed to any expense in excess of agreed-to limits for each child.